

MINUTES OF A BUSINESS MEETING OF THE BOARD OF  
EDUCATION, NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT  
203, DUPAGE AND WILL COUNTIES, ILLINOIS, HELD AT THE  
ADMINISTRATION CENTER, 203 W. HILLSIDE ROAD, NAPERVILLE  
APRIL 16, 2012, AT 7:00 P.M.

Call to Order President Mike Jaensch called the meeting to order at 6:00 p.m. Board members present: Susan Crotty, Jackie Romberg, Dave Weeks, Jim Dennison, and Mike Jaensch. Terry Fielden arrived at 6:10 p.m. Suzyn Price arrived at 6:15 p.m.

Administrators present were: Mark Mitrovich, Superintendent of Schools; Dave Zager, Chief Financial Officer; Carol Hetman, Chief Human Resources Officer; Dan Bridges, Assistant Superintendent for Secondary Education.

Closed Session Dennison moved, seconded by Crotty to go into Closed Session at 6:05 p.m. for consideration of:

1. Discussion of lawfully closed minutes for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated. 5 ILCS 120/2(c)(21).
2. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District 5 ILCS 120/2(c)(1).
3. The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5 ILCS 120/2(c)(5).
4. Collective negotiating matters between the District and its employees or their representatives. 5ILCS 120/2(c)(2).

Open Session Crotty moved, seconded by Price to return to Open Session at 7:20 p.m. A voice vote was taken. Those voting Yes: Crotty, Romberg, Fielden, Jaensch, Dennison, Weeks and Price. No: None. The motion carried unanimously.

Roll Call Board Members present were: Susan Crotty, Jackie Romberg, Suzyn Price, Terry Fielden, Jim Dennison, Mike Jaensch, and Dave Weeks.

NNHS Student Ambassador present: Anthony Matar,  
NCHS Student Ambassador absent: Hannah Olsen

Administrators present: Mark Mitrovich, Superintendent of Schools; Tim Wierenga, Assistant Superintendent for Teaching and Learning - STEM; Jen Hester, Assistant Superintendent for Teaching and Learning – Humanities; Kitty Ryan, Assistant Superintendent for Elementary Education; Roger Brunelle, Chief Information Officer; David Zager, Chief Financial Officer; Susan Rice, Director of Communications; Kathy Duncan, Chief Academic Officer; Kate Foley, Assistant Superintendent for Pupil Services; Steve Mathis, Director of Buildings and Grounds

Pledge of Allegiance Karen Currier, Principal of Steeple Run Elementary School, introduced the following students who led the Pledge of Allegiance: Ritodhee Chatterjee, Kendall Kedziora, Emma Lin, D’Naya Collins, Darius Baginskis and Daria Baginskis.

Recognition  
Good News

### **"Kid Scientists" with David Letterman**

Superintendent Mitrovich noted that Lee Marek, retired D203 science teacher, and Jaci Gentile, NCHS Chemistry Instructor, will be taking five students from Naperville CUSD 203 to the Late Show with David Letterman in May to perform science demonstrations in a segment called, "Kid Scientists". The students that were selected to travel to New York are:

Zack Pradel an 8th grader from Lincoln Jr. HS

Joy Chiu a 9th grader from NCHS

Abby Louise a 6th grader from Kennedy Jr. HS

Jack Brandt a 7th grader from Kennedy Jr. HS

Cairo Lawrence a 6th grader from Kennedy Jr. HS

### **NNHS Robotics Team Award**

The Naperville North Robotics Team, sponsored by teachers: Geoff Schmit, Becky DiOrio and Mark Rowzee, won the Gracious Professionalism Award at the recent Chicago regional robotics competition. The award was received for the team's willingness to help other teams. The goal of the Robotics Club is to use robotics to inspire younger students to get into math and science. This years' team included 25 students.

Student  
Ambassador  
Reports

Anthony Matar, Naperville North High School

- Signups for intramural sports that are run through the student activities department began today. There are 14 teams – outside the regular sports after school.
- The school newspaper staff is looking for alternative printers to keep the paper in print rather than going on-line only.
- The Communication Arts Dept is fundraising and looking for donations to decorate their hallway with student art.
- April 20 – a Lip dub is being produced involving the student body singing “I’m a Huskie and I know It”. A camera will be running through the school filming clubs and sport teams, etc.
- April 23, Freshman Jamboree - 6:00 p.m. in the Contest Gym – An open house for incoming freshmen to see clubs, activities, etc.
- Senior Celebration April 21 - all night party for graduating seniors - Loony Tunes is the theme this year.
- Prom is April 28.

Written  
Communication

Freedom of Information Requests:

- John Keilman, Chicago Tribune request for enrollment/sports information.
- Colleen Feldman, Invo HealthCare Associates request for special needs therapy information
- Bob Baier, Sheet Metal Workers Local 265 request for contractor information.

Superintendent  
Staff/School  
Reports

Diversity Report

Superintendent Mitrovich noted that there has been quite an effort in terms of diversity this year. He noted that Dr. Dick Howard will give a more in depth report following several upcoming meetings. Five sub-committees were formed from the original focus group to propose diversity initiatives in the areas of:

Communication, Developing a Culture of Diversity and Inclusion, Hiring, Staff Development, and Teaching and Learning. To date, four of the five groups have met, appointed a chairperson to report to the Steering Committee, and generated their lists of potential initiatives. The Diversity Steering Committee will meet with the five chairpersons to listen to and compile all the initiatives generated by the sub-committees. They will eliminate duplication and study the feasibility of the ideas that have been generated. At the May 23 Board meeting the draft list of potential initiatives will be presented in a report to the Board for input and feedback. Dave Weeks and Susan Crotty, having served on the committee, commented that this has been worthwhile, valuable work that will have meaning in the long term.

President's Report

Mr. Jaensch noted that with the Triple I Conference approaching, now is the time to suggest additions, deletions or amendments to the standing IASB Resolutions. If Board members would like to present proposed changes, they will be reviewed at the first Board meeting in May. Proposed changes are due to IASB by June 1. Terry Fielden is on the IASB Resolutions committee and noted that they formally meet in August to review proposals.

Board of Education Reports

Monthly Reports

- Treasurer's Statement – The Board received the February Treasurer's Statement
- Investments – The Board received the February Investment Report as well as an additional Cash and Investment Report.
- The Board received the March Insurance Report
- Budget – The Board received the budget reports for March 2012. Dave Zager responded to questions regarding a shortfall in transportation revenue and the insurance report balance.

Action by Consent

The following items were presented on the Consent Agenda:

1. Bills and Claims from Warrant # 367567 through 368276 totaling \$16,281,187.67 for the period of March 20, 2012 to April 16, 2012.
2. Board Meeting Minutes: 3/19/12, 4/2/12.
3. Personnel

**Resignation – Administration**

Kathy Duncan, June 30, 2012, PSAC, Chief Academic Officer

**Retirement – Certified**

Mary Lynn McCoy, May 29, 2012, JJHS, Social Science

**Resignation – Certified**

Carrie Driscoll, May 29, 2012, ARECC/Kingsley, Speech Pathology

**Re-Employment – Certified (Full Time)**

Gwen Wells, August 13, 2012, NCHS, Business Education

Samantha Szopinski, August 13, 2012, NCHS, FACS

**Leave of Absence – Certified**

Adriane Potilechio, 8/25/12 to 12/7/12, KJHS, Gifted

Kirstin Schmidt, 8/13/12 to 11/6/12, Prairie, Fourth Grade

Stephanie Moore, 9/19/12 to 11/13/12, NNHS, Reading Specialist  
Carolyn Buckingham, 8/13/12 to 11/6/12, NNHS, Reading Specialist  
Brenna Verdier, 2012/2013, NNHS, French, (*full school year*)

**Termination – Classified**

Andrea McKeever, April 16, 2012, Naper, Computer Support Associate

**Retirement – Classified**

Linda Polomsky, May 29, 2012, NNHS, Special Education Assistant

**Resignation – Classified**

Lilia Lyon, April 13, 2012, Connections, Special Education Assistant

Ann Cataldo, April 13, 2012, Ellsworth, Computer Support Associate

Colleen Trela, March 22, 2012, Maplebrook, Special Education Assistant

Dwayne Butzen, April 6, 2012, NNHS, Custodian

Claudia Hayes, April 5, 2012, Ranch View, Special Education Assistant

**Revise Leave of Absence – Classified**

Lubna Khwaja, 9/26/12 to 4/3/12, Elmwood, Special Education Assistant  
(*original end date 5/29/12*)

4. Bid: Bus Purchase
5. Bid: Bus Fuel
6. Bid: NNHS Wall Panel Replacement
7. Re-Bid: Fitness Equipment
8. NCHS Ten Year Life Safety Survey
9. Notice of School Treasurer and Treasurer's Bond(s)
10. Military Service Credit for IMRF
11. Retain/Release Closed Session Minutes as Discussed in Closed Session
12. Destroy Closed Session Recordings prior to September 2010

Romberg made a motion to approve Bills and Claims from Warrant #367567 through Warrant #368276 totaling \$16,281,187.67 for the period of March 20, 2012 to April 16, 2012 and all other items on the Consent Agenda from 1 – 12 as presented with the exception of item 11. Retain/Release Closed Session Minutes as discussed in Closed Session. Fielden seconded the motion. A roll call vote was taken. Those voting yes: Jaensch, Price, Dennison, Fielden, Romberg, Weeks and Crotty. No: none. The motion carried.

7.11 Retain/Release Closed Session Minutes as Discussed in Closed Session. Mr. Weeks noted that it is his conviction that the Open Meetings Act mandates that closed session minutes be released and that the D203 minutes should be released to allow the essence of the discussions to be available to the public.

Fielden made a motion to approve Item 7.11, Retain/Release Closed Session Minutes as Discussed in Closed Session as presented. Crotty seconded the motion. A roll call vote was taken. Those voting yes: Dennison, Fielden, Crotty, Price, Romberg, and Jaensch. No: Weeks. The motion carried.

Public  
Comment

Rob Bava, Mill Street

Noted that he is representing a group of Mill Street parents to thank the Board for implementing Phase 1 of the Enrollment Capacity Study Group recommendation. He indicated that there is excitement in his part of town. He also thanked Superintendent Mitrovich for what he has done for the

community and noted that many parents feel the same way; he has opened the way for review of many areas of the District that need to be considered. He also noted that he is grateful for the appointment of Dan Bridges as the Interim Superintendent. He urged the Board to continue to consider all day kindergarten and the implementation of Phase 2 of the ECSC recommendation.

Discussion  
With Action

**Second Reading Policy 7.190, Student Discipline**

Mr. Bridges noted that as stated at the last Board meeting, in accordance with the School Code of Illinois, District 203 is required annually to establish a parent-teacher advisory committee on student discipline. This year's meeting was held on Thursday, March 1, 2012 at PSAC. Students, staff, and administrators, as well as two representatives of the Board of Education attended. NCHS Dean Mike Stock and NNHS Dean Jacquie Discipio served as chairs for this committee. Mr. Bridges indicated that he reviewed the proposed changes that were supported by legal counsel and the committee at the last meeting and is asking for the Board's approval.

Fielden made a motion to approve Policy 7.190, Student Discipline as presented. Dennison seconded the motion. A roll call vote was taken. Those voting yes: Weeks, Romberg, Jaensch, Dennison, Fielden, Crotty, and Price. No: None. The motion carried unanimously.

**Second Reading Policy 7.240, Co-Curricular Participation Code**

Mr. Bridges recapped that the High School Co-Curricular Participation Code Review Committee, comprised of two Board members, students, parents, coaches/sponsors, and administration from both high schools met on Thursday, March 1 for the annual review. In the past it has been written for high school and used as a guide for junior high school. Mr. Bridges indicated that he plans to develop a modified, appropriate co-curricular participation code for the junior high school level noting that the challenge will be determining the consequences at that level. The goal is to have the junior high code in place by fall 2012.

Dennison made a motion to approve Policy 7.240, Co-Curricular Participation Code as presented. Fielden seconded the motion. A roll call vote was taken. Those voting yes: Price, Romberg, Dennison, Fielden, Crotty, Weeks, and Jaensch. No: None. The motion carried.

**Second Reading Policy 5.120, Ethics and Conduct**

Carol Hetman noted that there was an ethics policy in place and this is an amplification of the existing policy that combines conduct and ethics. There was discussion about the personal use of District equipment and property that is addressed in the revised policy. It was noted that there are risks involved with personal use such as breakage or damage and who would be responsible for repairs. Also there is the risk of injury and liability. This would be new for all staff members.

Weeks made a motion to approve Policy 5.120, Ethics and Conduct as presented. Fielden seconded the motion. A roll call vote was taken. Those voting yes: Fielden, Price, Weeks, Jaensch, Romberg, Dennison, and Crotty. No: None. The motion carried.

**Second Reading Policy 2.260 Uniform Grievance Procedure**

Carol Hetman noted that the proposed changes reflect an update in administrator title changes and some language clean up.

Fielden made a motion to approve Policy 2.260, Uniform Grievance Procedure as presented. Dennison seconded the motion. A roll call vote was taken. Those voting yes: Weeks, Crotty, Dennison, Romberg, Jaensch, Price, and Fielden. No: None. The motion carried.

**Course Fees**

Dan Bridges noted that the changes in fees were presented and discussed at the last meeting. There was discussion about bringing more consistency to the fee schedules between the two high schools and not charging fees for classes that are graduation requirements.

Dennison made a motion to approve the 2012 – 2013 fees as presented. Fielden seconded the motion. A roll call vote was taken. Those voting yes: Romberg, Crotty, Dennison, Weeks. Jaensch, Price and Fielden. No: None. The motion carried.

**Appointment of Auditor for District**

Dave Zager noted that since the last meeting he confirmed with Klein, Hall and Associates that the fees are set for a period of five years, but the District obligation is on a year to year basis with an annual letter of engagement.

Weeks made a motion to approve the appointment of Klein, Hall and Associates as the auditor for the District. Crotty seconded the motion. A roll call vote was taken. Those voting yes: Fielden, Romberg, Weeks, Crotty, Jaensch, Dennison, and Price. No: None. The motion carried.

Discussion  
Without Action

**Text Book Adoptions**

Jennifer Hester noted that every year the curricular teams evaluate textbooks and novels and submit recommendations for adoption to the Board. Each recommended textbook/resource has been evaluated by the high school committees using the criteria established that aligns with outcomes/objectives. The textbooks will be placed on display at Nichols Library, Naper Boulevard Library and the Administrative Center until the Board of Education business meeting on May 23rd. Any comments received during that time will be shared with the Board and discussed as necessary. The Board will vote on the adoption of the textbooks on May 23. There was discussion about the lifespan of textbooks and the different textbook formats that are becoming available.

New Business

Mrs. Crotty noted that NCHS is hosting 22 Danish students this week as part of a collaboration from a few years ago. Mayor Pradel is making the students honorary citizens.

Old Business

- Mr. Weeks noted that he would like to have a discussion regarding the firm that manages the District money and possibly putting out an RFP for handling investments.
- Mr. Weeks requested that the Board receive an audit of printing services since it has been operating for approximately 18 months. Mr. Zager will provide the actual amounts that were originally entered as estimates.

Upcoming Events Board of Education Meeting, Monday, May 7, 2012.  
High School Graduation, Monday May 21, rain date Tuesday, May 22  
Board of Education Business Meeting Wednesday, May 23

Adjournment Fielden moved to adjourn the meeting at 8:35 p.m. Dennison seconded the motion. A voice vote was taken. Those voting yes were: Crotty, Price, Romberg, Dennison, Weeks, Jaensch and Fielden. No: None. The motion carried unanimously.

Approved May 23, 2012

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Mike Jaensch, President  
Board of Education

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Ann N. Bell, Secretary  
Board of Education